University of Manitoba | Information Services and Technology

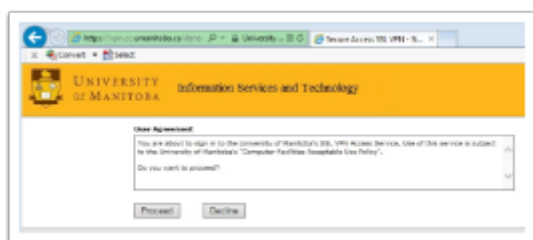# How to log in to the virtual private network (VPN) and bookmark your drives

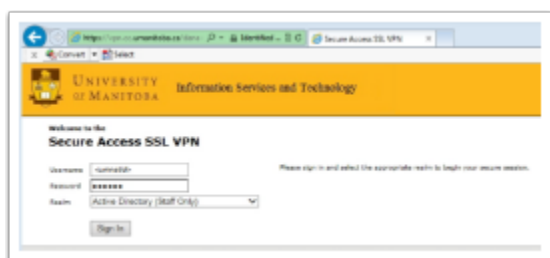Audience: Faculty, staff, students

Introduction

Learn how to log on to the VPN Gateway and bookmark your home and shared directories.

How to log in to the VPN Gateway

1. Open your internet browser and type https://vpn.cc.umanitoba.ca in the address bar.
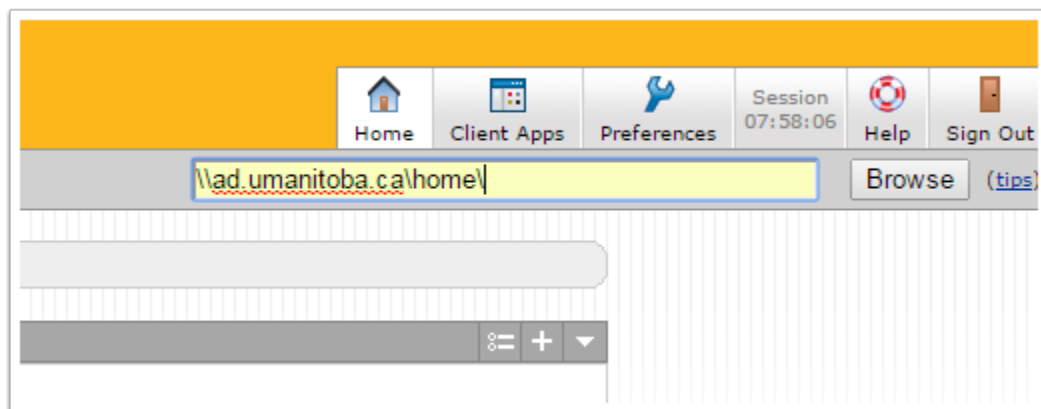2. Click **Proceed**.

3. Type in your **UMNetID** and **Password.**
4. Choose s**taff, student or vendor**.
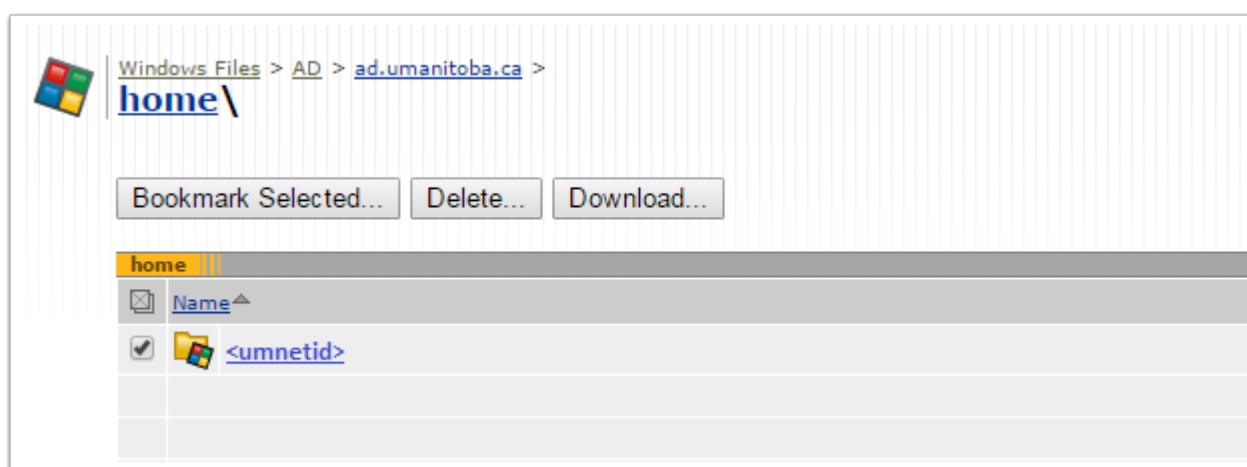5. Click **Sign in** or press **Enter.**

How to add a bookmark for your H: drive

Add a bookmark to access your home directory directly from the VPN web page.

1. Beside the **Browse** button, type the exact path information you see in the image below and click **Browse**. You will see your H: drive folder (if you have not yet been migrated from Novell to Active Directory, you will not see anything).

2. Check the box beside the folder and then select **Bookmark** > **Add Bookmark**. You will now have your H: drive bookmarked and can access your files directly from the VPN webpage.

How to add a bookmark for your S: drive

Add a bookmark to access your Shared drive files directly from the VPN web page.

1. Beside the browse button, type **\ad.umanitoba.ca\<faculty/dept>** and select **Browse**. You will see a few folders listed (if you have not yet been migrated from Novell to Active Directory, you will not see anything).
2. Check the box beside the Shared folder and then select **Bookmark** > **Add bookmark**. You will now have your S: drive bookmarked and can access your files directly from the VPN web page.

Additional resources

Related pages
• [VPN support](#) • [VPN - Installation and configuration steps for Windows](#)